

Delaware Department of Natural Resources and Environmental Control	<b>SAMPLE</b> <b>Universal Recycling Grant and Low Interest Loan Application Budget Form</b>						Page 5 of 5
	<b>Organization Name</b>				<b>EIN#</b>		
<b>Expenditures</b>	<b>Product/Service Description</b>	<b>Vendor Name</b>	<b>Cost Per Unit or hourly rate</b>	<b>Quantity or number of hours</b>	<b>Universal Recycling Funds requested</b>	<b>Applicant Match Cash</b>	<b>Applicant Match In-Kind</b>
Executive Director	Grant oversight	n/a	\$ ?/hour	?	\$ ? = (rate x hours)	\$	
Program Manager	Grant implementation	n/a	\$ ?/hour	?	\$ ?	\$	
Admin Assistant	Grant support	n/a	\$ ?/hour	?	\$ ?	\$	
Contractual	n/a	n/a	\$0		\$	\$	
Travel	Training	n/a	\$500	5	\$500	\$	
Equipment	Laptop xyz	MAC	\$1500	1	\$1,500	\$	
Supplies	Paper	RPC Inc	\$1.00	100	\$100	\$	
			\$		\$	\$	
			\$		\$	\$	
			\$		\$	\$	
<b>Total:</b>					\$ ?	\$	

*Important Notes:*

1. This budget form **does not** calculate totals for you. Please ensure that you check your totals for accuracy. Failure to calculate totals will result in the application being considered incomplete.
2. **Supporting documentation in the form of invoices and/or receipts must be submitted to justify your requested grant amount shown above in this budget form.**

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Recycling Collection Truck	Mack Model ABC123	Bill's Big Truck Sales	\$100,000	1	\$100,000	\$	
Recycling Dumpsters	6 yard front load Model XYZ	Best Dumpster Sales	\$500	12	\$6,000	\$	
Wheeled Recycling Carts	95 gallon Model QRS	Kim's Commercial Carts	\$50	65	\$3,250	\$	
Educational Recycling Flyers	8.5" by 11" tri-fold	Influential Print Shop	\$0.50	500	\$250	\$	
Recycling Compactor	8 yard Model CDE	Pack It Compactors	\$20,000	1	\$20,000	\$	
			\$		\$	\$	
			\$		\$	\$	
			\$		\$	\$	
			\$		\$	\$	
			\$		\$	\$	
<b>Total:</b>					\$129,500	\$	

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